

REPORT TO: Executive Board

DATE: 12 February 2026

REPORTING OFFICER: Director of Finance

PORTFOLIO: Corporate Services

SUBJECT: Review of Councilwide Fees and Charges

WARDS: Borough Wide

1.0 PURPOSE OF THE REPORT

- 1.1 In conjunction with the annual budget review, it is proposed to charge the fee rates for services in accordance with the schedules shown in Appendices A, B and C. This report presents the proposed fees and charges for 2026/27 for services provided by the Council's Directorates.

2.0 RECOMMENDATION: That;

- (i) **The proposed fees and charges for 2026/27 as set out in Appendix A and for 2027/28 as set out in Appendices B and C, be approved;**

3.0 SUPPORTING INFORMATION

- 3.1 The review of fees and charges has been carried out as part of the budget preparations for 2026/27.
- 3.2 The general aim in setting fees and charges is to ensure the Council fully recovers the cost incurred in providing a service. Establishing the cost base for providing a service draws upon the past year and forecast increases for next year, however, this has become more difficult given the impact of inflation uncertainty, wage increases and the unpredictable nature of utility costs.
- 3.3 Recovering the full cost of services throughout the year is also dependent on a number of other factors outside the agreed charge, including:
- Demand – this will change year on year and could be determined by a number of drivers such as weather, economy, regional and national events, demographics etc. Demand had further been complicated over the last three years due to the impact of Covid and increases in the cost of living.
 - Competition – there are a number of services the Council provides, for which there is a strong competitive market. Costs within the private sector are generally lower than in the public sector, for example employee terms and conditions.
 - Statutory Elements – some charges are outside the control of the Council with there being no discretion as to what can be charged.

- 3.4 Fees and charges budgeted income targets for the new financial year, have been set by the inflation level highlighted in the Medium Term Financial Strategy, at an increase of 3% on 2025/26 budgeted targets.
- 3.5 As part of the in-year budget monitoring process, actual income from fees and charges is regularly reviewed against budgeted income. Supporting narrative will be provided within monitoring reports to highlight areas where the Council has not fully recovered the cost of providing a service.
- 3.6 All proposed charges are exclusive of VAT. Where applicable, VAT will be added to the charges set out in the Appendices.
- 3.7 The schedule in the Appendices includes guidance on the charge being a discretionary or statutory fee. Statutory fees may result in changes throughout the year and therefore the relevant fees will be amended accordingly.

4.0 POLICY IMPLICATIONS

- 4.1 The effects of the proposed changes to fees and charges have been incorporated where possible into budgets for 2026/27. As per the Medium Term Financial Strategy budgeted income for 2026/27 has been increased by 3%, except where additional increases have been proposed as saving items, statutory fee increases apply, or where income targets have been reduced to reflect the actual recovery rate. Individual fees and charges have been reviewed and increases proposed by service managers which also reflect the particular circumstances of each area.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The financial implications are as presented in the report and appendices.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

- 6.1 **Improving Health, Promoting Wellbeing and Supporting Greater Independence**
- 6.2 **Building a Strong, Sustainable Local Economy**
- 6.3 **Supporting Children, Young People and Families**
- 6.4 **Tackling Inequality and Helping Those Who Are Most In Need**
- 6.5 **Working Towards a Greener Future**
- 6.6 **Valuing and Appreciating Halton and Our Community**

There are no direct implications, however, the revenue budget supports the delivery and achievement of all the Council's priorities above.

7.0 RISK ANALYSIS

- 7.1 In order to avoid the risk of fees and charges not being paid and debt accruing, the fees and charges should be received before the service is provided wherever possible.
- 7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

8.0 EQUALITY AND DIVERSITY ISSUES

- 8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

9.0 CLIMATE CHANGE IMPLICATIONS

- 9.1 None

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

- 10.1 There are no background papers under the meaning of the Act.

LICENCE FEES

Hackney Carriage & Private Hire Charges Single Status Driver			
First Grant (max 3 year licence)	210.00	210.00	D
First Grant - inc DBS (max 3 year licence)	259.50	259.50	D
Renewal (max 3 year licence)	192.00	192.00	D
Renewal - inc DBS (max 3 year licence)	241.50	241.50	D
Replacement Badges	13.20	13.50	D
Hackney Carriage & Private Hire Charges Vehicle Licence			
Grant and Renewals 1 Year – Hackney Carriage ++ ##	246.50	246.50	D
Note: £21.50 added for to recover the costs of the Hackney Carriage Vehicle unmet demand survey			
Grant and Renewals 1 Year – Private Hire ++ ##	248.50	248.50	D
Transfer of Existing Vehicle Licence	31.00	31.00	D
Temporary Transfer Fees (Licence issued for a maximum of 2 months)	97.50	97.50	D
Replacement Vehicle Plate (each)	19.70	19.70	D
Replacement Bracket (each)	19.70	19.70	D
Replacement Doors Stickers Private Hire (Pair)	26.00	26.00	D
Replacement Internal plate	13.20	13.20	D
Change to Personalised Number Plate	57.60	57.60	D
Private Hire Operator Licence:	300.00	300.00	D
Private Hire Operator Licence (5 years)	600.00	600.00	D
Hackney Carriage & Private Hire Charges Lowerhouse Lane Depot Fees			
Hackney Carriage and Private Hire - Vehicle Test Fee	63.00	65.00	D
Hackney Carriage and Private Hire - Vehicle Re-test Fee	25.25	26.00	D
Hackney Carriage and Private Hire - Vehicle Test Un-notified Cancellation Fee	24.25	25.00	D
Notes			
Hackney Carriage and Private Hire - ++Includes Taximeter Sealing Fee			
Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee ## Unless part of a single transaction involving a simultaneous grant in which case £30.50			
Street Trading			
First Grant & Renewal	426.00	426.00	D
Additional Vehicles (Per Vehicle)	212.00	212.00	D
"Static" First Grant	491.00	491.00	D
Change of Vehicle	34.20	34.20	D
Daily Fee for Temporary Extension of Existing Consent (max 5 days per year)	72.50	72.50	D
Daily Fee for Temporary Consent (max 5 days per year)	110.00	110.00	D
Hawkers etc. Cheshire County Council Act	253.00	253.00	D
Sex Establishments*	1,558.00	1,558.00	D
Scrap Metal Dealers	212.00	212.00	D
Notes			
* The expression "Sex Establishment" includes Sex Entertainment Venues, Sex Cinemas and Sex Shops			
LOCAL LAND CHARGES (Search Fees)			
Form CON29R	104.00	114.40	D
Official Search (CON29) -	104.00	114.40	D
Each additional (CON29) parcel***	104.00	114.40	D
CON29O Optional Enquiries (per person, per parcel)	15.73	17.30	D
Each Additional Enquiry	33.88	37.27	D
Notes			
***Parcel of land means land (including a building or part of a building) which is separately occupied or separately rated, in separate ownership. For the purposes of this definition an owner is a person who (in his own right or as a trustee for another person) is entitled to receive the rack rent of land, or, where the land is not a rack rent, would be so entitled if it were so let.			
Multiple Parcels Search - Capped Price	3,630.00	3,993.00	D

LICENCE FEES Continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Section 106 Agreement			
Standard Agreement (1 or 2 obligations - not including Affordable Housing/BNG)*	-	1,800.00	D
Complex Agreement (3 or more obligations and/or affordable Housing/BNG)*	-	3,000.00	D
Deed of Variation**	-	1,000.00	D
*type of agreement to be determined by Legal Services following full instructions			
**fee depends on complexity, to be confirmed by Legal Services following full instructions			
Section 278 Agreement			
Standard Agreement*	-	1,500.00	D
Complex Agreement*	-	2,000.00	D
*type of agreement to be determined by Legal Services following full instructions			
Section 38 Agreement			
Standard Agreement*	-	1,500.00	D
Moderately Complex Agreement*	-	1,800.00	D
Highly Complex Agreement*	-	2,500.00	D
*type of agreement to be determined by Legal Services following full instructions			

HIGHWAYS

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Road Traffic Regulation Act 1984			
Temporary Order at request of a third party	2,670.00	2,750.00	D
Temporary Order at request of non-commercial organisations – Section 16A plus actual cost of advertising	182.00	195.00	D
Temporary Closure Notice (incl emergency) at request of a third party	460.00	500.00	D
Diversory Notice at request of a third party	390.00	425.00	D
Highways Act 1980			
Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs). Also applies to closures/diversions under Town & Country Planning Act 1990	980.00	1,010.00	D
Issuing of Scaffolding/Hoarding permit	127.00	132.00	D
Issuing of Scaffolding/Hoarding permit (Additional week or part thereof)	50.00	52.00	D
Issuing of Skip Permit – Initial Fee (up to 14 days)	50.00	52.00	D
Skip Permit – Additional periods (each additional 14 days)	50.00	52.00	D
Skip found without a licence (plus current permit fee)	146.00	150.00	D
Removal of unauthorised skip	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Temporary Deposit of materials on the Highway - up to 10 days	50.00	52.00	D
Issuing of Cherry Picker/Mobile Platform permit (Initial week)	160.00	150.00	D
Issuing of Cherry picker/Mobile Platform permit (Additional week or part thereof)	160.00	165.00	D
Issuing of permits to erect structures/equipment over or under the highway (Minimum £400)	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Construction of vehicular crossings on footways	As agreed by the Executive Director	As agreed by the Executive Director	D
NOTE: If construction of road foundation commences before agreement is in place, then an additional duplicate and equal minimum charge will be payable PLUS Legal Agreement fee as detailed below	3,100.00	3,200.00	D
(a) Basic Agreement	970.00	1,000.00	D
(b) Moderately Complex Agreement	1,620.00	1,670.00	D
(c) Highly Complex Agreement	2,580.00	2,660.00	D
NOTE: The Council will determine the appropriate agreement			
Alfresco Dining Areas Licence	122.00	126.00	D
'A' Board Licence – Per Annum	73.00	75.00	D
Shop Displays Licence – Per Annum	162.00	167.00	D
Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations. (Applications made within 7 working days of the event will incur an additional administration fee of £140.00)	230.00	238.00	D
Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations	As agreed by the Executive Director	As agreed by the Executive Director	D
Minor Highways Works Permits including S184	1,940.00 plus refundable cash bond	1,940.00 plus refundable cash bond	D
NOTE: The refundable cash bond is the value of the works as determined by the Council			

HIGHWAYS...continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Highways Act 1980 continued			
Clearance of Accident Debris/Unauthorised obstructions on the Highway	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Structural checking and technical approval of highways structures	As agreed by the Executive Director	As agreed by the Executive Director	D
Relocation of Lighting Column at Request of Third Party			
Commercial Organisations	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Non-commercial organisations	770.00	1,000.00	D
Highway Searches			
Letter and plan showing adopted highway	70.00	72.00	D
Additional questions	22.50	23.00	D
Signing			
Design and Erection of a Traffic Sign(s) at the request of a third party	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Initial Assessment of Application for Tourism Signs	190.00	196.00	D
Provision of H Bar Road Markings	130.00	134.00	D
Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events)	200.00	206.00	D
Provision of Disabled Persons Parking Space (subject to meeting criteria)	No charge subject to meeting criteria		D
Supply of Information on Operation of Traffic Signals	300.00	309.00	D
Switching Off/On Traffic Signals and Bagging Over heads during normal working hours (08.00 - 19.00; Monday - Saturday (excluding bank holidays)) –	760.00	783.00	D
Switching Off/On Traffic Signals and Bagging Over outside normal working hours -	885.00	912.00	D
Bagging over traffic signal head	25.00	26.00	D
Bagging over pedestrian push button / demand unit	12.50	13.00	D
Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)	212.00	218.00	D
Street Name and Numbering			
Up to 2 Dwellings	54.65	56.29	D
Between 3 and 10 dwellings	268.41	276.46	D
Schemes Over 10 dwellings	502.81	517.89	D
Re-numbering of properties where original numbering has already been confirmed	68.01	70.05	D
Road Safety			
Supply of Accident Data (per road/junction for up to 3 years)	225.00	232.00	D
Road Safety Courses	As agreed by the Executive Director	As agreed by the Executive Director	D

HIGHWAYS...continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Traffic Data			
Supply of Automatic Traffic Count Data	197.00	203.00	D
Closure of Bus Stop for Roadworks			
Closure of Bus Stop for Roadworks (per stop)	242.00	264.00	D
Commissioning of Temporary Stop (per stop)	242.00	264.00	D
Bus Stop Closure Notice and Notice to the Public (per stop)	130.00	142.00	D
Section 50 - Street Works Income (i) All Apparatus			
Minor Works	530.00	545.00	D
Standard Works	1,050.00	1,080.00	D
Major Works	2,100.00	2,170.00	D
Flood and Water Management Act 2010			
Ordinary Watercourse Consents - Sections 23 and 24 of the Land Drainage Act 1991	55.00	55.00	S

PLANNING

PRE APPLICATION PLANNING FEE SCHEDULE Charges for pre application are applied prior to planning requests being submitted to the Council. Planning application fees are set nationally.

Development Category	Charging Rates 2026/27
Category A – Householder Development	<ul style="list-style-type: none"> £130 – unaccompanied visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer.
Category B – Minor Development See also notes: (1), (2)	<ul style="list-style-type: none"> £310 to cover one unaccompanied site visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category C – Intermediate Development See also notes: (1), (2),	<ul style="list-style-type: none"> £620 to cover one site visit, formal response to request and one meeting. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category D – Small Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £1500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category E – Significant Development See also notes: (1), (2),	<ul style="list-style-type: none"> £2500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category F – Large Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £3000 for schemes of 50 houses plus an additional fee of £100 per house over 50 houses to a maximum fee of £30,000. Fee covers one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc
Notes: (1) Current hourly rate is £100 per hour for all Officers. Householder (Category A) meetings and Minor Development (Category B) meetings, where requested, are with the Case Officer. Additional officers at hourly rate. Meetings included in Categories C to F include the Case Officer and a Highways Officer. Additional officers will be charged at an hourly rate. (2) Green Belt/Conservation Areas/Listed Buildings: Proposals involving one or more of these categories will incur additional fees due to the additional considerations involved. Additional fees for Category A £100, Category B £150, Category C £250, Category D £350, Category E £500, Category F £1000	

ADULT SOCIAL CARE

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Maximum Charges for Community Based Care			
Domiciliary Care (per hour) – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Residential Care – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Day Care (per session)	20.70	21.32	D
Family Placement (per session)	20.70	21.32	D
Key Safe	69.45	71.53	D
Transport (per journey)	4.06	4.18	D
Meals in the Community			
Family Placement Breakfast	2.71	2.79	D
Family Placement Lunch	3.20	3.30	D
Family Placement Tea	2.95	3.04	D
Charges Community Based Services			
Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @	76.35	78.64	D
Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @	89.50	92.19	D
Water & Sewerage (weekly) - Riverview Gypsy Site	21.10	21.73	D
Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site	102.90	105.99	D
Pitch Charges (daily) - Transit Site	17.05	17.56	D
Charges to Other Local Authorities			
Older People in Residential Intermediate Care (per week)	866.50	892.50	D
Adults in Supported Accommodation (per week) Bredon	750.90	773.43	D
Day Care - Older People (per session)	60.00	61.80	D
Day Care - Adults with Learning Disability (per session)	106.45	109.64	D
Day Care - Adults with Physical/Sensory Disability (per session)	123.25	126.95	D
Appointee/Deputyship Charges*			
Securing Property	125.00	150.00	D
Storage of Wills (annual cost)	30.00	30.00	D
Charging structure for the Appointeeship Service:			
Appointeeship clients (residential) per annum	650.00	650.00	D
Appointeeship clients (community based) per annum.	832.00	832.00	D
Deputyship clients	charged in accordance with the fees set by the Office of the Public Guardian	charged in accordance with the fees set by the Office of the Public Guardian	S
Duchy of Lancaster Referrals (where people have died intestate)	Actual cost	Actual cost	S
Applications to the Court of Protection	Actual cost	Actual cost	S
Administration charge following a client leaving the Appointeeship service.	300.00	300.00	D
Funeral Arrangements	375.00	360.00	D
Same day payment of personal allowances	5.00	5.00	D

ADULT SOCIAL CARE....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Community Wardens/Lifeline Charges			
Single Occupancy – per person charge			
Level 1 Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.)	10.20	10.51	D
Level 2 Call centre monitoring plus reactive callout. Community warden visits up to two weekly, according to assessed need and support planning.	16.35	16.84	D
Houses of Multiple Occupation	5.45	5.61	D
Fees for Licensing Residential Park Home Sites			
New License Application: 1-5 Pitches	610.65	628.97	D
New License Application: 6-15 Pitches	657.60	677.33	D
New License Application: 16-45 Pitches	704.60	725.74	D
New License Application: >46 Pitches	751.55	774.10	D
Transfer of Existing License: 1-5 Pitches	152.65	157.23	D
Transfer of Existing License: 6-15 Pitches	152.65	157.23	D
Transfer of Existing License: 16-45 Pitches	152.65	157.23	D
Transfer of Existing License: >46 Pitches	152.65	157.23	D
Application to vary a Site License: 1-5 Pitches	252.45	260.02	D
Application to vary a Site License: 6-15 Pitches	317.10	326.61	D
Application to vary a Site License: 16-45 Pitches	375.80	387.07	D
Application to vary a Site License: >46 Pitches	440.35	453.56	D
Annual License Fee: 1-5 Pitches	99.85	102.85	D
Annual License Fee: 6-15 Pitches	129.20	133.08	D
Annual License Fee: 16-45 Pitches	199.60	205.59	D
Annual License Fee: >46 Pitches	393.40	405.20	D
Deposit of Site Rules: 1-5 Pitches	37.85	38.99	D
Deposit of Site Rules: 6-15 Pitches	37.85	38.99	D
Deposit of Site Rules: 16-45 Pitches	37.85	38.99	D
Deposit of Site Rules: >46 Pitches	37.85	38.99	D

CHILDREN'S SOCIAL CARE

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Halton Lodge Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	8.90	9.17	D
Meeting Room – Voluntary Group Daily Rate	47.49	48.91	D
Meeting Room – Private Group Hourly Rate	11.55	11.90	D
Meeting Room – Private Group Daily Rate	66.25	68.24	D
Training Room 1&2 – Voluntary Group Hourly Rate	8.90	9.17	D
Training Room 1&2 – Voluntary Group Daily Rate	47.49	48.91	D
Training Room 1&2 – Private Group Hourly Rate	11.55	11.90	D
Training Room 1&2 – Private Group Daily Rate	66.25	68.24	D
Training Room 1 – Voluntary Group Hourly Rate	4.77	4.91	D
Training Room 1 – Voluntary Group Daily Rate	19.50	20.09	D
Training Room 1 – Private Group Hourly Rate	7.53	7.76	D
Training Room 1 – Private Group Daily Rate	38.05	39.19	D
Training Room 2 – Voluntary Group Hourly Rate	4.77	4.91	D
Training Room 2 – Voluntary Group Daily Rate	19.50	20.09	D
Training Room 2 – Private Group Hourly Rate	7.53	7.76	D
Training Room 2 – Private Group Daily Rate	38.05	39.19	D
Community Room – Voluntary Group Hourly Rate	6.04	6.22	D
Community Room – Voluntary Group Daily Rate	28.83	29.69	D
Community Room – Private Group Hourly Rate	9.54	9.83	D
Community Room – Private Group Daily Rate	52.89	54.48	D
Quiet Room – Voluntary Group Hourly Rate	3.50	3.61	D
Quiet Room – Voluntary Group Daily Rate	13.46	13.86	D
Quiet Room – Private Group Hourly Rate	7.00	7.21	D
Quiet Room – Private Group Daily Rate	33.60	34.61	D
Halton Brook Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	8.90	9.17	D
Meeting Room – Voluntary Group Daily Rate	47.49	48.91	D
Meeting Room – Private Group Hourly Rate	11.55	11.90	D
Meeting Room – Private Group Daily Rate	66.25	68.24	D
Windmill Hill Children's Centre			
Play Room – Voluntary Group Hourly Rate	11.55	11.90	D
Play Room – Voluntary Group Daily Rate	66.25	68.24	D
Play Room – Private Group Hourly Rate	14.20	14.63	D
Play Room – Private Group Daily Rate	84.91	87.46	D
Training Room – Voluntary Group Hourly Rate	8.90	9.17	D
Training Room – Voluntary Group Daily Rate	47.49	48.91	D
Training Room – Private Group Hourly Rate	11.55	11.90	D
Training Room – Private Group Daily Rate	66.25	68.24	D
Family Room – Voluntary Group Hourly Rate	6.04	6.22	D
Family Room – Voluntary Group Daily Rate	28.83	29.69	D
Family Room – Private Group Hourly Rate	9.54	9.83	D
Family Room – Private Group Daily Rate	52.89	54.48	D

CHILDREN'S SOCIAL CARE....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Brookvale Children's Centre			
Woodhatch Room – Voluntary Group Hourly Rate	11.55	11.90	D
Woodhatch Room – Voluntary Group Daily Rate	66.25	68.24	D
Woodhatch Room – Private Group Hourly Rate	14.20	14.63	D
Woodhatch Room – Private Group Daily Rate	84.91	87.46	D
Wellbrook Room – Voluntary Group Hourly Rate	8.90	9.17	D
Wellbrook Room – Voluntary Group Daily Rate	47.49	48.91	D
Wellbrook Room – Private Group Hourly Rate	11.55	11.90	D
Wellbrook Room – Private Group Daily Rate	66.25	68.24	D
Helston Room – Voluntary Group Hourly Rate	7.00	7.21	D
Helston Room – Voluntary Group Daily Rate	33.60	34.61	D
Helston Room – Private Group Hourly Rate	9.54	9.83	D
Helston Room – Private Group Daily Rate	52.89	54.48	D
Kilncroft Room – Voluntary Group Hourly Rate	5.41	5.57	D
Kilncroft Room – Voluntary Group Daily Rate	24.17	24.90	D
Kilncroft Room – Private Group Hourly Rate	8.16	8.40	D
Kilncroft Room – Private Group Daily Rate	42.72	44.00	D
Portleven Room – Voluntary Group Hourly Rate	5.41	5.57	D
Portleven Room – Voluntary Group Daily Rate	24.17	24.90	D
Portleven Room – Private Group Hourly Rate	8.16	8.40	D
Portleven Room – Private Group Daily Rate	42.72	44.00	D
Clovelly Room – Voluntary Group Hourly Rate	5.41	5.57	D
Clovelly Room – Voluntary Group Daily Rate	24.17	24.90	D
Clovelly Room – Private Group Hourly Rate	8.16	8.40	D
Clovelly Room – Private Group Daily Rate	42.72	44.00	D
Hanover Full Room – Voluntary Group Hourly Rate	11.55	11.90	D
Hanover Full Room – Voluntary Group Daily Rate	66.25	68.24	D
Hanover Full Room – Private Group Hourly Rate	14.20	14.63	D
Hanover Full Room – Private Group Daily Rate	84.91	87.46	D
Hanover Half Room – Voluntary Group Hourly Rate	5.72	5.89	D
Hanover Half Room – Voluntary Group Daily Rate	33.28	34.28	D
Hanover Half Room – Private Group Hourly Rate	8.90	9.17	D
Hanover Half Room – Private Group Daily Rate	42.29	43.56	D
Ditton Library			
Community Room & Kitchen– Voluntary Group Hourly Rate	11.55	11.90	D
Community Room & Kitchen – Voluntary Group Daily Rate	66.25	68.24	D
Community Room & Kitchen – Private Group Hourly Rate	14.20	14.63	D
Community Room & Kitchen – Private Group Daily Rate	84.91	87.46	D
Quiet Room – Voluntary Group Hourly Rate	4.13	4.25	D
Quiet Room – Voluntary Group Daily Rate	14.84	15.29	D
Quiet Room – Private Group Hourly Rate	7.10	7.31	D
Quiet Room – Private Group Daily Rate	33.60	34.61	D
Play Room – Voluntary Group Hourly Rate	7.10	7.31	D
Play Room – Voluntary Group Daily Rate	33.60	34.61	D
Play Room – Private Group Hourly Rate	9.54	9.83	D
Play Room – Private Group Daily Rate	52.05	53.61	D

CHILDREN'S SOCIAL CARE....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Ditton Children's Centre			
Conference Room – Voluntary Group Hourly Rate	8.90	9.17	D
Conference Room – Voluntary Group Daily Rate	47.49	48.91	D
Conference Room – Private Group Hourly Rate	11.55	11.90	D
Conference Room – Private Group Daily Rate	66.25	68.24	D
Community Room – Voluntary Group Hourly Rate	7.00	7.21	D
Community Room – Voluntary Group Daily Rate	33.60	34.61	D
Community Room – Private Group Hourly Rate	9.54	9.83	D
Community Room – Private Group Daily Rate	52.05	53.61	D
Quiet Room – Voluntary Group Hourly Rate	4.13	4.25	D
Quiet Room – Voluntary Group Daily Rate	14.84	15.29	D
Quiet Room – Private Group Hourly Rate	7.10	7.31	D
Quiet Room – Private Group Daily Rate	33.60	34.61	D
Upton Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	6.78	6.98	D
Meeting Room – Voluntary Group Daily Rate	32.97	33.96	D
Meeting Room – Private Group Hourly Rate	9.33	9.61	D
Meeting Room – Private Group Daily Rate	50.99	52.52	D
Play Room – Voluntary Group Hourly Rate	8.69	8.95	D
Play Room – Voluntary Group Daily Rate	46.64	48.04	D
Play Room – Private Group Hourly Rate	11.24	11.58	D
Play Room – Private Group Daily Rate	64.87	66.82	D
Warrington Road Children's Centre			
Buttercup Room – Voluntary Group Hourly Rate	11.55	11.90	D
Buttercup Room – Voluntary Group Daily Rate	66.25	68.24	D
Buttercup Room – Private Group Hourly Rate	14.20	14.63	D
Buttercup Room – Private Group Daily Rate	84.91	87.46	D
Daisy Room – Voluntary Group Hourly Rate	7.10	7.31	D
Daisy Room – Voluntary Group Daily Rate	33.60	34.61	D
Daisy Room – Private Group Hourly Rate	9.54	9.83	D
Daisy Room – Private Group Daily Rate	52.05	53.61	D
Daffodil Room – Voluntary Group Hourly Rate	7.10	7.31	D
Daffodil Room – Voluntary Group Daily Rate	33.60	34.61	D
Daffodil Room – Private Group Hourly Rate	9.54	9.83	D
Daffodil Room – Private Group Daily Rate	52.05	53.61	D
Daisy and Daffodil Room – Voluntary Group Hourly Rate	11.55	11.90	D
Daisy and Daffodil Room – Voluntary Group Daily Rate	66.25	68.24	D
Daisy and Daffodil Room – Private Group Hourly Rate	14.20	14.63	D
Daisy and Daffodil Room – Private Group Daily Rate	84.91	87.46	D
Kitchen – Voluntary Group Hourly Rate	11.55	11.90	D
Kitchen – Voluntary Group Daily Rate	66.25	68.24	D
Kitchen – Private Group Hourly Rate	14.20	14.63	D
Kitchen – Private Group Daily Rate	84.91	87.46	D
Poppy Room – Voluntary Group Hourly Rate	4.13	4.25	D
Poppy Room – Voluntary Group Daily Rate	14.84	15.29	D
Poppy Room – Private Group Hourly Rate	7.10	7.31	D
Poppy Room – Private Group Daily Rate	33.60	34.61	D

CHILDREN'S SOCIAL CARE....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Kingsway Children's Centre			
Community Room – Voluntary Group Hourly Rate	11.55	11.90	D
Community Room – Voluntary Group Daily Rate	66.25	68.24	D
Community Room – Private Group Hourly Rate	14.20	14.63	D
Community Room – Private Group Daily Rate	84.91	87.46	D
Quiet Room – Voluntary Group Hourly Rate	4.13	4.25	D
Quiet Room – Voluntary Group Daily Rate	14.84	15.29	D
Quiet Room – Private Group Hourly Rate	7.10	7.31	D
Quiet Room – Private Group Daily Rate	33.60	34.61	D
Meeting Room – Voluntary Group Hourly Rate	5.41	5.57	D
Meeting Room – Voluntary Group Daily Rate	24.17	24.90	D
Meeting Room – Private Group Hourly Rate	8.16	8.40	D
Meeting Room – Private Group Daily Rate	42.72	44.00	D
For All Above - Equipment HireTV,OHP,Projector,DVD Player available at an hourly rate of £2.95 each			
For All Above - 25% discount on all block bookings over 10 sessions			

OPEN SPACES

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Allotments			
Allotment Plot	0.55p m2	0.57p m2	D
New Tenant Admin Fee (includes £20 refundable cost of key)	51.00	52.50	D
Memorial Bench	new	1,115.37	D
Cemeteries and Crematorium Charges			
Purchase of Exclusive Right of Burial (50 year lease):			
Three interments	1,173.00	1,219.92	D
One or two interments	1,035.30	1,076.71	D
One Interment - Adult including underground vault/Muslim Burial	new	2,226.71	D
Cremated remains grave (Holds 4 sets of Ashes)	618.12	642.85	D
Additional Cost for 25 year lease (to give total 75yrs) applied to items above	900.00	936.00	D
Non-resident charge for Purchase:			
Three interments	2,346.00	2,439.85	D
One or two interments	2,070.60	2,153.42	D
One Interment - Adult including underground vault/Muslim Burial	new	3,589.84	D
Cremated remains grave (Holds 4 sets of Ashes)	1,236.24	1,285.68	D
Additional Cost for 25 year lease (to give total 75yrs) applied to items above	1,800.00	1,854.00	D
Interment Fees (Mon to Thurs 10am to 2pm and Fri 10am to 1:30pm):			
Interment - Adult (to include organs and body parts)	1,239.30	1,288.87	D
Interment - Under 18	1,239.30	1,288.87	D
Burial of cremated remains (Mon-Fri)	244.80	254.60	D
Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)	382.50	397.80	D
Burial of Cremated Remains at Depth - 2 Interment left (6ft depth)	1,106.70	1,150.96	D
Burial of Cremated Remains at Depth - 3 Interment left (7ft 6" depth)	1,239.30	1,288.87	D
Non-resident charge for Interment:			
Interment - Adult (to include organs and body parts)	2,478.60	2,577.74	D
Interment - Under 18	2,478.60	2,577.74	D
Burial of cremated remains (Mon-Fri)	489.60	509.20	D
Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)	765.00	795.60	D
Burial of Cremated Remains at Depth - 2 Interment left (6ft depth)	2,213.40	2,301.92	D
Burial of Cremated Remains at Depth - 3 Interment left (7ft 6" depth)	2,478.60	2,577.74	D
Cemetery Fees - Other Charges			
Late Arriving Funeral – 10 minutes or more	66.30	100.00	D
Incorrect coffin size for Cremation or Burial	87.72	100.00	D
Excessive coffin length for Burial (over 6ft 6)	87.72	100.00	D
Use of Crematorium Chapel for funeral service	300.00	325.00	D
Grave search for 1– Only for last 15 years and/or after checking Deceased Online (new ch	15.00	15.50	D
Transfer of Exclusive Right of Burial			
Statutory Declaration	125.00	130.00	D
Transfer of Assignment	110.16	114.57	D
Transfer with Assent	110.16	114.57	D
Transfer with Renunciation	110.16	114.57	D
Transfer with probate	110.16	114.57	D

OPEN SPACES....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Memorials:			
New Headstone	229.50	238.68	D
New Headstone - Under 18 (Reclaimed from Child Funeral Fund)	229.50	238.68	D
Additional Inscription	65.28	67.89	D
Vase/tablet/book – up to 18" x 12" x 12"	89.76	93.35	D
Inscription to Baby Headstone in Baby Garden	77.52	80.62	D
Memorial Benches (10 year lease)			
Renewal of Existing Bench - For 1 year - At Managers Discretion (new charge)	145.00	153.81	D
Plaque on Recycled Bench (new charge)	145.00	153.81	D
Crematorium Charges			
Cremation charge – Adult (Includes Live Webcast and 28Day Watch again)	952.86	990.97	D
Cremation charge - Under 18 (Includes Live Webcast and 28Day Watch again)	952.86	990.97	D
Cremation service Saturday AM only	new	1,400.00	D
Cremation No Service - All Ages	485.52	504.94	D
Extended Service Time in Chapel (30 minutes)	153.00	159.12	D
Cremation charge – after anatomical examination	485.52	504.94	D
Live Webcast and 28Day Watch again	45.00	46.80	D
Cremation webcast physical Copy (DVD/Blu-Ray/USB)	61.20	63.65	D
Cremation webcast physical Copy (Video Book) (new charge 24/25)	96.90	99.80	D
Cremation Webcast Physical copy (memory book) (new charge 24/25)	132.60	136.60	D
Use of display screen in Chapel	new	35.00	D
Scattering of Cremated Remains			
Scattering of remains - Following Cremation at Widnes Crematorium - No Appointment.	89.47	61.67	D
Scattering of remains - Following Cremation at Widnes Crematorium - With Appointment.	new	93.05	D
Scattering of remains - With Appointment. Cremation Elsewhere	145.66	151.48	D
Scattering of remains - Without Appointment - Cremation Elsewhere	59.30	61.67	D
Wooden Casket (no name plate)	97.80	101.71	D
Miscellaneous Charges			
Reprinting/ Emailing of Copy Invoice Schedule	31.52	35.00	D
Incomplete Forms for Cremation/Burial (per error)	11.22	20.00	D
Late Cremation/Burial Paperwork - After 10:30am 48 hours before funeral	29.58	31.00	D
Copy of Cremation Certificate (new charge 24/25)	31.62	32.56	D
Replacement - Bio-degradable Box (new charge 24/25)	10.20	10.50	D
Meeting and Locating Grave on Site (new charge 24/25)	25.50	26.26	D
Certified Extract from the Cremation Register	66.30	68.30	D
Storage of cremated remains after 10 working days (cost per calendar month)	30.00	31.20	D
Plaques (10 year lease)			
Bronze plaque (Widnes and Runcorn Cemetery)	335.00	350.00	D
Renewal for further 10 years	160.00	166.40	D
Granite plaque on Planter – Four Seasons, Widnes/ Runcorn Cemetery Sundial	425.00	442.00	D
Renewal for further 10 years	160.00	166.40	D
Book of Remembrance -			
2 line entry	122.40	127.30	D
3 line entry	159.12	165.48	D
4 line entry	194.82	202.61	D
5 line entry	226.44	235.49	D
6 line entry	272.34	283.24	D
7 line entry	301.92	313.99	D
8 line entry	335.58	349.00	D
Flower designs	110.16	114.56	D
Other designs	122.40	127.29	D
Extra line to existing entry	67.32	69.34	D

OPEN SPACES....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Slate Tablets			
Slate Tablet Inscription only - per letter	7.14	7.35	D
Sanctum Vaults:			
10 year lease (includes 1st wooden casket and placement)	799.00	850.00	D
Renewal for further 10 years	350.00	370.00	D
20 year lease (includes wooden casket and placement)	1,150.00	1,220.00	D
Renewal for further 20 years	700.00	740.00	D
Placing 2nd casket of remains – Monday to Friday only	94.00	97.50	D
Opening vault on request	53.04	55.16	D
Design and Lettering			
Lettering (per letter)	5.61	7.00	D
Small design	104.04	110.00	D
Large design (full length of vault)	134.64	140.00	D
Photo tile (portrait – 1 person, Portrait)	189.72	200.00	D
Photo tile (landscape – 2 persons Landscape)	243.78	255.00	D
Outdoor Facility Charges			
Summer Games:			
Adult Bowling Green Card (Annual)	33.00	34.00	D
Couples Bowling Green Card (Annual) (in same household)	56.50	58.00	D
Junior Bowling Green Card (Annual)	16.50	17.00	D
Summer Rugby Adult	694.00	715.00	D
Summer Rugby Juniors	410.00	420.00	D
Winter Games:			
Adult B/B Pitch Hire (Alternate weeks)	694.00	715.00	D
Junior B/B Pitch Hire (Alternate weeks)	410.00	420.00	D
Mini Soccer B/B Hire	317.00	326.00	D
Youth B/B Pitch Hire - no changing rooms (Alternate Weeks)	236.00	243.00	D
Mini Soccer B/B Pitch Hire - no changing rooms (Alternate Weeks)	177.00	182.00	D
Adult Baseball Field (Annual)	683.00	700.00	D
Junior Baseball Field (Annual)	410.00	420.00	D
Adult Casual Pitch	41.00	42.00	D
Junior Casual Pitch	25.50	26.25	D

PUBLIC HEALTH & PUBLIC PROTECTION SERVICES

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Environmental Information			
Basic outstanding Environmental Health search	Free	Free	S
Access to information on Public Register	Free	Free	S
Provision of other environmental information that is not publicly available (per hour)	26.22	27.01	D
Environmental Protection Act			
List of authorised part "B" Processes	53.41	55.01	S
List of authorised part "A" Processes	54.77	56.41	S
Condemned Food Certificates			
Disposal of condemned food following statutory or voluntary process	At cost	At cost	S
Certification of Food Products for Export			
Certificates requiring signature	81.57	84.02	S
Other documents requiring stamp	26.97	27.78	S
National Food Hygiene Rating Scheme			
Request for Re-Inspection	141.04	145.27	S
Kennelling of Dogs			
Reclaiming of Stray Dogs	On Application*	On Application*	S
Collection of Dogs from repossessed premises	101.57	104.62	S
Transportation of non-seized animals i.e. dogs/cats to kennels or other premises	101.57	104.62	S
*As agreed with Strategic Director People or Director of Public Health			
Animal Welfare Licensing of Activities involving Animals (Regulations 2018)			
Pet Shop	266.19	274.17	S
Pet Shop with Dangerous Animals	394.48	406.31	S
Boarding Cats	291.22	299.96	S
Boarding Dogs	291.22	299.96	S
Breeding Dogs	420.05	432.65	S
Hiring Horses	420.05	432.65	S
Home Boarding Dogs	239.60	246.79	S
Dog Day Care	239.60	246.79	S
Exhibition Animals	291.71	300.46	S
EPA Authorisation			
Application	Statutory fee	Statutory fee	S
Renewal	Statutory fee	Statutory fee	S
Health and Safety At Work Act 1974 etc.			
Provision of information obtained under the Act including production of statements and reports as requested (per hour)	26.22	27.01	S
Acupuncture, Tattooing, Ear Piercing and Electrolysis Establishments Registration fee	141.80	146.06	S
Additional Individual Operator Registration	44.87	46.21	S

PUBLIC HEALTH & PUBLIC PROTECTION SERVICES continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Housing and Environmental Protection			
Border Agency Accommodation Inspections	94.55	97.39	S
Return of Seized Sound Equipment (Noise Act 1996)	166.88	171.89	S
Housing Enforcement Notices under Section 49 of the Housing Act 2004	237.37	244.49	S
Houses in Multiple Occupation up to and including 5 rooms. 5 year license	625.80	657.09	S
Houses in Multiple Occupation with 6 rooms. 5 year license	670.40	703.92	S
Houses in Multiple Occupation with 7 rooms. 5 year license	714.24	749.96	S
Houses in Multiple Occupation with 8 rooms. 5 year license	758.35	796.27	S
Houses in Multiple Occupation with 9 rooms. 5 year license	802.57	842.70	S
Houses in Multiple Occupation with 9 rooms and over. 5 year license	846.68	889.02	S
Petroleum Consolidation Regulations 2014 Certificate and Licensing	Statutory Fee	Statutory Fee	S
Pest Control Charges			
Commercial Charge for all pests (per hour, minimum 1 hour)	98.00	100.94	D
Academy School Charge:			
Ants	78.10	80.44	D
Fleas	78.10	80.44	D
Wasps	78.10	80.44	D
Cockroaches	78.10	80.44	D
Mice	78.10	80.44	D
Rats	78.10	80.44	D
Journal or Cheque Book School Charge:			
Ants	78.10	80.44	D
Fleas	78.10	80.44	D
Wasps	78.10	80.44	D
Cockroaches	78.10	80.44	D
Mice	78.10	80.44	D
Rats	78.10	80.44	D
Domestic Charges - #:			
Ants	58.00	59.74	D
Fleas	58.00	59.74	D
Wasps	58.00	59.74	D
Cockroaches	58.00	59.74	D
Mice	38.00	39.14	D
Rats	38.00	39.14	S
Regulatory Enforcement and Sanctions Act			
The first 10 hours of advice in a financial year to all businesses	Free	82.40	S
Hourly rate for additional consultancy to primary authority businesses	80.00	82.40	S
Trading Standards Services			
Fireworks			
Trading Standards Explosives Licensing	Statutory fee	Statutory fee	S
Weights and Measures charged per office hour	72.36	74.54	S
Feeding stuffs – Manufacturing (statutory fee)	Statutory fee	Statutory fee	S
Feeding stuffs – Placing on the Market (statutory fee)	Statutory fee	Statutory fee	S

COMMUNITY DEVELOPMENT

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
COMMUNITY CENTRES			
Activities			
Badminton	13.80	14.20	D
Climbing Wall (Adults – per hourly session)	5.40	5.50	D
Climbing Wall (Juniors – per hourly session)	3.30	3.40	D
Climbing Wall (Hire per hour inc. instructor)	67.00	69.00	D
Climbing Wall (Hire per hour with own instructor)	52.00	53.50	D
Community Groups:			
Room Hire – Hall (per hour)	11.50	12.00	D
Room Hire – Small Room (per hour)	5.10	5.30	D
Room Hire – Medium Room (per hour)	6.70	6.90	D
Room Hire – Large Room (per hour)	7.40	7.60	D
Private Groups:			
Room Hire – Hall (per hour)	14.40	15.00	D
Room Hire – Small Room (per hour)	6.00	6.20	D
Room Hire – Medium Room (per hour)	8.00	8.20	D
Room Hire – Large Room (per hour)	9.10	9.50	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	11.60	12.00	D
Commercial Groups:			
Room Hire – Hall (per hour)	17.50	18.00	D
Room Hire – Small Room (per hour) Max 4 people	7.90	8.10	D
Room Hire – Medium Room (per hour) Max 10 people	10.30	10.60	D
Room Hire – Large Room (per hour) Max 20 people	12.50	13.00	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	12.50	13.00	D
Saturday (per hour) min 3 hours	27.80	28.50	D
Sunday (per hour) min 3 hours	35.90	37.00	D
Performing Rights (of total charge)	2.10	2.20	D
Sportshall at Upton Community Centre (Adults)	40.50	41.50	D
Sportshall at Upton Community Centre (Juniors)	35.50	36.60	D

LIBRARIES

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Reservation Fees			
Items in Stock	Free	Free	D
Items Bought Into Stock	2.75	2.80	D
Items Bought Into Stock – Leisure Card Holders	1.70	1.75	D
Personal Computer Bookings			
Printing (per page) – A4 Black and White	0.15	0.20	D
Printing (per page) – A4 Colour	0.40	0.40	D
Printing (per page) – A4 Black and White – Leisure Card Holders	0.10	0.10	D
Printing (per page) – A4 Colour – Leisure Card Holders	0.25	0.25	D
Printing (per page) - A3 Black and White	0.40	0.45	D
Printing (per page) - A3 Colour	0.80	0.80	D
Printing (per page) - A3 Black and White - Leisure Card Holders	0.30	0.30	D
Printing (per page) - A3 Colour - Leisure Card Holders	0.60	0.60	D
Photocopies			
A4 (per sheet)	0.15	0.20	D
A3 (per sheet)	0.40	0.40	D
Lost Tickets			
Adults	1.60	1.60	D
Children and Leisure Card Holders	1.00	1.00	D
Room Hire			
Meeting Room 2 - Halton Lea (per hour)	19.00	19.50	D
Meeting Room 3 - Halton Lea (per hour)	19.00	19.50	D
Meeting Room 2 & 3 - Halton Lea (per hour)	38.00	39.50	D
Meeting Room 4 - Halton Lea (per hour)	11.00	11.00	D
Meeting Room 5 – Halton Lea (per hour)	19.00	19.00	D
Meeting Room 6 - Halton Lea (per hour)	19.00	19.50	D
Meeting Room 7 - Halton Lea (per hour)	12.50	12.50	D

LEISURE & RECREATION

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Swimming			
Adult (Halton LC inc Steam/Sauna)	5.80	6.00	D
Under 8's	1.00	1.05	D
Adult (BRC)	5.30	5.50	D
Junior	3.20	3.30	D
Halton Leisure Card (HLC)	3.70	4.00	D
Family Swim (2 x adults & 2 x juniors)	13.00	13.50	D
Splash and Play	5.80	6.00	D
Aquababes	6.50	6.70	D
Private lesson 121	22.00	23.00	D
Private lesson 221	27.50	29.00	D
Child Swim Lesson - 30 min membership	28.50	30.00	D
Child Swim Lesson - 60 min membership	37.00	38.50	D
Adult Swimming Lessons (12)	86.00	90.00	D
Sport Works membership	37.00	38.00	D
Crash Course - 30 min (5 day)	32.00	35.00	D
Crash Course - 30 min (5 day) HLC	New	26.25	
Certificate and badge	2.75	3.00	D
School Swimming Lesson (45 min lesson)	45.00	45.00	D
Runcorn Cycle Club Swim	3.70	4.00	D
Memberships			
Single Membership Gold- Annual Upfront payment £385	34.00	35.00	D
Off Peak Membership Silver - Annual Upfront Payment £275	24.00	25.00	D
HLC Membership - Bronze- Annual Upfront Payment £242	21.00	22.00	D
Gym only membership (BRC)- Annual Upfront Payment £231	20.00	21.00	D
Teen Membership (11 - 17 years)- Annual Upfront Payment £231	20.00	21.00	D
Family Membership - x1 Adult x3 Children (8-17) criteria (registered at same household) - new for 2025/26- Annual Upfront Payment £616	55.00	56.00	D
Family Membership - x1 Adult x3 Children (8-17) criteria (registered at same household) HLC Rate -new for 2025/26- Annual Upfront Payment £396	34.00	36.00	D
Family Membership - x2 Adult x2 Children (8-17) criteria (registered at same household) - new for 2025/26- Annual Upfront Payment £770	70.00	70.00	D
Family Membership - x2 Adult x2 Children (8-17) criteria (registered at same household) HLC Rate -new for 2025/26- Annual Upfront Payment £506	44.00	46.00	D
Day Pass	New	10.00	D
Admin Fee- Gold, silver, Gym only and all family memberships	10.00	10.00	D
Admin Fee- Bronze and Teen memberships	5.00	5.00	D
Activities			
Bowls – room hire – Remove the entry fee and provide a hall hire price with a 25% club discount Off Peak	45.00	46.00	D
Men's 50+ Badminton - discontinued	9.30		D
Badminton Court Hire Off Peak (Per court, 55 mins 9am - 4pm Mon -Fri)	9.30	9.60	D
Badminton Club Hire Peak (Per court, 55 mins)	9.30	10.90	D
Badminton Court Hire (Per court, 55 mins) - Adults up to 4 Players	14.00	14.50	D
Badminton Court Hire (Per court, 55 mins) - Juniors up to 4 players	10.00	10.50	D
Netball Leagues - Hourly rate	55.00	56.50	D
Squash Court Adult - 40 mins	10.50	10.75	D
Squash Court Adult Off Peak - 40mins	New	8.00	D
Squash Court Junior - 40 mins	6.00	6.10	D
Squash x1 Adult x1 Junior - 40 mins	8.25	8.50	D
Casual Fitness	6.50	6.70	D
Casual Fitness Virtual	New	5.00	D
Table Tennis hire (per table. 55 mins) (Adults up to 4 players only)	14.00	14.50	D
Table Tennis hire (per table, 55 mins) (Junior up to 4 players only)	10.00	10.50	D
Table Tennis hire – Off Peak (9am-4pm Mon-Fri) - 55 mins	9.30	9.60	D
Half Hall Booking Halton LC (55 mins)	30.00	31.00	D
Half Hall Booking Halton LC (55 mins) (off peak 9am - 4pm Mon - Fri)	22.50	24.00	D
Full Hall Booking Halton LC (55mins)	60.00	61.00	D
Full Hall Booking Halton LC (55 mins) (off peak 9am - 4pm Mon - Fri)	45.00	46.00	D
Half Hall Booking Halton LC Junior sports activities (55 mins)	25.00	27.00	D
Full Hall Booking Halton LC Junior sports activities (55 mins)	55.00	56.00	D

LEISURE & RECREATION....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Activities continued			
Swimming Pool (Club)- £15 per lane/per hour	15.00	15.50	D
Swimming Pool (Private)- £20 per lane/per hour	20.00	21.00	D
Exercise Studio	30.00	31.00	D
Community Rooms 1, 2 & 3 (per hour)	20.00	20.50	D
Full Hall Booking Adult BRC	75.00	76.00	D
Half Hall Booking Adult BRC	40.00	41.00	D
Half Hall Booking Junior BRC	30.00	30.75	D
Full Hall Booking Junior BRC	65.00	57.00	D
Gymnasium BRC	22.00	22.50	D
Astro Casual Adult/Junior (Quarter)	32.00	33.00	D
Astro Casual Adult/ Junior (Half)	48.00	49.00	D
Astro Casual Adult/Junior (Full)	90.70	92.00	D
Astro Partner Club (Quarter)	25.60	26.30	D
Astro Partner Club (Half)	38.40	39.50	D
Astro Partner Club (Full)	72.56	74.00	D
Astro Commercial (Quarter)	42.68	44.00	D
Astro Commercial (Half)	64.00	66.00	D
Astro Commercial (Full)	128.00	132.00	D
Parties (BRC) - Multi - Full Hall	180.00	190.00	D
Parties (BRC) Half Hall	150.00	160.00	D
Parties (HLC) - Multi - Full Hall	300.00	320.00	D
Parties (HLC) Half Hall	280.00	300.00	D
Soft Play Off Peak Mon – Fri term times only (Gold member children- half price entry Max 4 Children)	6.00	6.00	D
Soft Play Peak Sat/Sun and school holidays / Bank holidays	7.50	7.50	D
Soft Play – registered childminders/foster carers ID required – max 4 children (term time only) Mon – Fri between 9am-3pm only.	2.60	2.70	D
Soft Play – Foster carers ID required – max 4 children weekends	3.90	3.90	D
Soft Play – tea time 3:30pm – 5:00pm Mon – Fri term time only (food inc)	7.80	7.80	D
Soft Play – exclusive use (up to 30 children) – food included 5pm – 6:45pm midweek and 1:30pm – 3:15pm Sat/Sun -	360.00	360.00	D
Soft Play – part non-exclusive (up to 15 children) – food included - Weekday Rate	150.00	160.00	D
Soft Play – part non-exclusive (up to 15 children) – food included - Weekend Rate	180.00	190.00	D
Halton Leisure Card	5.00	5.20	D
Frank Myler Activity Room	18.00	18.50	D
Frank Myler MUGA - outdoor	18.00	18.50	D
PPL/PRS room uplift for exercise class bookings	2.10	2.20	D

WASTE & ENVIRONMENTAL IMPROVEMENT SERVICES

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Waste Management			
Charge for a new or replacement wheeled bin	35.50	37.00	D
Charge for the collection of bulky household items (Up to 3 items)	31.00	32.00	D
Charges for the collection of an additional bulky item (To a maximum of 3 additional items)	8.00	8.50	D
Charge for collection of Electrical items, fridges and freezers (per item - max 2 per visit)	17.00	18.00	D
Charge for collection of POPS items (waste that contains a persistent organic pollutant) - per item	17.00	18.00	D
Charge for collection of garden waste (per bin)	50.00	50.00	D
**Charge for collection of an abandoned shopping trolley	68.00	70.00	D
**Charge for storage of an abandoned shopping trolley (per day)	7.00	7.50	D
**Charge for the return of an abandoned shopping trolley to the owner	68.00	70.00	D
**Charge for the disposal of an abandoned shopping trolley	68.00	70.00	D

STADIUM and CATERING

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Room Hire			
Bridge Full Day Room & AV Package	500.00	500.00	D
Bridge Half Day & AV Package	250.00	250.00	D
Karalius Full Day & AV Package	350.00	350.00	D
Karalius Half Day	175.00	175.00	D
Single Box	95.00	95.00	D
Double Box Full Day	150.00	150.00	D
Double Box Half Day	75.00	75.00	D
Triple Box Full Day	200.00	200.00	D
Triple Box Half Day	100.00	100.00	D
Indoor Marquee	new	2,000.00	D
Outdoor Marquee	new	POA	D
Pitch Hire			
*1/4 Hire - Off Peak	55.00	55.00	D
*1/2 Hire - Off Peak	110.00	110.00	D
*Full Pitch Hire - Off Peak	220.00	220.00	D
**4 Hire - Peak	70.00	70.00	D
**1/2 Hire - Peak	140.00	140.00	D
**Full Pitch Hire - Peak	265.00	265.00	D
Full Pitch Hire with Spectators	POA	POA	D
Day Hire (midweek 9am-4pm)	new	600.00	D
Sports Hall Hire			
Full Dry Sports Hall Hire - Adult Activity (Per Hour)	59.50	59.50	D
2/3 Dry Sports Hall Hire - Adult Activity (Per Hour)	41.50	41.50	D
1/3 Dry Sports Hall Hire - Adult Activity (Per Hour)	21.00	21.00	D
Full Dry Sports Hall Hire -Weekend (8 hours)	835.00	835.00	D
Full Dry Marquee Hire (Room Only Per Event)	800.00	800.00	D
Full Hall Hire & Stage, PA & Sound Tech - Music Event	POA	POA	D
Sports Hall Hire			
SW Concourse (Per Hour)	22.50	22.50	D
Miscellaneous			
Flipchart & Pens	15.00	15.00	D
Microphone (additional to AV package)	25.00	25.00	D
Laptop	50.00	50.00	D
Light Up Dance Floor	250.00	250.00	D
TV screen (Portable)	50.00	50.00	D
Uplighters (per unit)	10.00	10.00	D
Red Carpet and Scoreboard message	25.00	25.00	D
Hospitality			
Waitress Service	POA	POA	D
VIP Area/Additional Bar	125.00	125.00	D
Late Bar	POA	POA	D
Corkage per Bottle (Wine)	10.00	10.00	D
Corkage per Bottle (Beer)	4.00	4.00	D
Catering	POA	POA	D
Advertising - Outdoor Screen			
Weekly	20.00	20.00	D
Monthly	65.00	65.00	D
Quarterly	180.00	180.00	D
BiAnnual	340.00	340.00	D
Annual	650.00	650.00	D

ECONOMY, ENTERPRISE & PROPERTY SERVICES

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
PROPERTY SERVICES			
Industrial Estate Service Charges	Based on actual costs for the preceding year with uplift for inflation	Based on actual costs for the preceding year with uplift for inflation	D
ADULT LEARNING CLASSES – Note – Charges do not cover full cost of course, external grant covers the full remaining cost			
Maths	nil	nil	D
English	nil	nil	D
HEP Employability Skills	nil	nil	D
Employability Skills	nil	nil	D
10 Week Courses	60.00	nil	D
22 Week Courses + £30 registration fee	120.00	nil	D
33 Week Courses + £30 registration fee	180.00	nil	D
Wellbeing Courses	nil	nil	D
Any course that does have a fee attached may be subject to fee remission (either 50% or 100%) dependant on which benefits the learner may be claiming			
Runcorn Town Hall Room Hire Charges per hour			
Committee Room 1 - 18 people	15.00	16.00	D
Committee Room 2 - 12 people	14.00	15.00	D
Civic Suite - 30 people or 50-60 theatre style	32.00	33.00	D
Chamber 80-90 people	49.00	50.00	D
Kingsway Learning Centre Room Hire Charges per hour (10% discount for 6 meetings or more)			
Room 10A - 15 people	13.00	14.00	D
Room 11 - 15 people	13.00	14.00	D
Room 15 - 15 people	13.00	14.00	D
Room 13 - 30 people	22.00	23.00	D

THE BRINDLEY

	2026/27	2027/28	Statutory / Discretionary Charge (S/D)
The Theatre			
Commercial Hirers (1 performance or up to 8 hours):			
Monday to Thursday	1,441.66	1,483.33	D
Friday to Sunday	1,633.33	1,675.00	D
Community Hirers (1 performance or up to 8 hours):			
Monday to Thursday	865.00	890.00	D
Friday and Saturday	980.00	1,005.00	D
Rehearsal Performance per 4 Hours (Monday to Thursday)	420.83	433.33	D
The Studio			
Per 8 hour performance with technical support:			
Monday to Thursday	400.00	412.50	D
Friday, Saturday and Sunday	466.66	479.16	D
Per 4 hour rehearsal with technical support:			
Monday to Thursday	241.66	248.33	D
Friday, Saturday and Sunday	287.50	295.83	D
Per 4 hours dressing room facility:			
Monday to Sunday	200.00	205.83	D
Per 8 hours dressing room facility:			
Monday to Sunday	295.83	304.16	D
Per 12 hour dressing room facility:			
Monday to Sunday	395.83	408.33	D
Workshops Per 1 hour (studio):			
Monday to Thursday (10am – 5pm) per hour	45.83	47.50	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	D
Workshops Per 4 hours (studio):			
Monday to Thursday (10am – 5pm)	258.33	266.66	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	
Education Room Hire			
Hourly Rate	30.00	30.00	D
Technical Support	POA	POA	D

THE BRINDLEY....continued

	2026/27	2027/28	Statutory / Discretionary Charge (S/D)
Additional Charges			
Inclusion within the Brindley season Brochure	220.83	229.16	D
Brindley Website Facebook Advert	POA	POA	D
Brindley to manage ticket sales (per ticket)	0.46	0.50	D
Programme/Merchandise sales by Brindley staff	125.00	166.66	D
Merchandise Sales for Hirer by a Third Party (Per Show)	83.33	125.00	D
Additional technicians (per hour)	20.41	21.25	D
Pre rig (sound, lighting or stage) (Monday to Friday)	POA	POA	D
Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)	POA	POA	D
Use of the orchestra pit	33.33	41.66	D
Smoke Machine (day)	29.16	33.33	D
Smoke Machine (3 days +)	87.50	100.00	D
Haze Machine (day)	29.16	33.33	D
Haze Machine (3 days +)	87.50	100.00	D
Radio Mics (each)	31.67	25.00	D
Radio Mics (3 days +) (per mic)	95.00	75.00	D
Music Stand and Light (day)	4.17	4.17	D
Music Stand and Light (3 days +)	12.50	12.50	D
Theatre Projector (day)	150.00	150.00	D
Theatre Projector (3 days +)	450.00	450.00	D
Studio Projector and Screen (day)	83.33	150.00	D
Studio Projector and Screen (3 days +)	250.00	450.00	D
TV Monitor 65' and Stand (day)	66.67	66.67	D
TV Monitor 65' and Stand (3 days +)	200.00	200.00	D
Harlequin Dance Floor (day)	108.33	116.66	D
Harlequin Dance Floor (3 days +)	325.00	350.00	D
Star Cloth (day)	100.00	104.16	D
Star Cloth (3 days +)	300.00	312.50	D
Gauze (day)	50.00	50.00	D
Gauze (3 days +)	150.00	150.00	D
Pyrotechnics (day)	POA	POA	D
Pyrotechnics (week)	POA	POA	D
Steinway Grand Piano – (Theatre only) (day)	150.00	154.66	D
Steinway Grand Piano – (Theatre only) (3 days +)	450.00	462.50	D
Steinway Grand Piano tune (Theatre only) (weekday)	POA	POA	D
Steinway Grand Piano tune (Theatre only) (weekend)	POA	POA	D
Post show bar	166.66	208.33	D
Corkage Per Bottle (Wine)	10.00	12.50	D
Café Facility Per Hour (outside of normal opening hours) OR Café Space Hire	83.33	104.66	D
Movers Package (12) (Beam/Wash) (Day)	166.67	171.66	D
Movers Package (12) (Beam/Wash) (3 Days+)	500.00	515.00	D

REGISTRARS SERVICE**

	2026/27	2027/28	Statutory / Discretionary Charge (S/D)
Boston Suite			
Monday to Thursday	390.00	390.00	D
Friday	450.00	450.00	D
Saturday	500.00	500.00	D
Sunday (11am to 1pm)	550.00	550.00	D
Bank Holiday	650.00	650.00	D
Civic Suite, Runcorn Town Hall			
Monday to Friday	500.00	520.00	D
Saturday	590.00	610.00	D
Sunday (11am to 1pm)	640.00	700.00	D
Bank Holiday	740.00	800.00	D
Members Room or Preece Suite Runcorn Town Hall			
Monday to Friday	450.00	470.00	D
Saturday	540.00	560.00	D
Sunday (11am to 1pm)	590.00	650.00	D
Bank Holiday	690.00	760.00	D
Council Chamber Runcorn Town Hall and Approved Premises			
Monday to Friday	610.00	630.00	D
Saturday	710.00	770.00	D
Sunday	810.00	870.00	D
Bank Holiday	910.00	970.00	D
Note** - All charges are listed as discretionary but do include a statutory element applied by the General Registry Office			
Grange Suite			
Monday to Friday	new	500.00	D
Saturday	new	590.00	D
Sunday	new	680.00	D
Bank Holiday	new	790.00	D
Pergola			
Monday - Thursday (9am to 12noon) (April to October only)	140.00	160.00	D
Leiria Room			
Monday to Friday	450.00	490.00	D
Saturday	540.00	580.00	D
Sunday	590.00	670.00	D
Bank Holiday	690.00	780.00	D